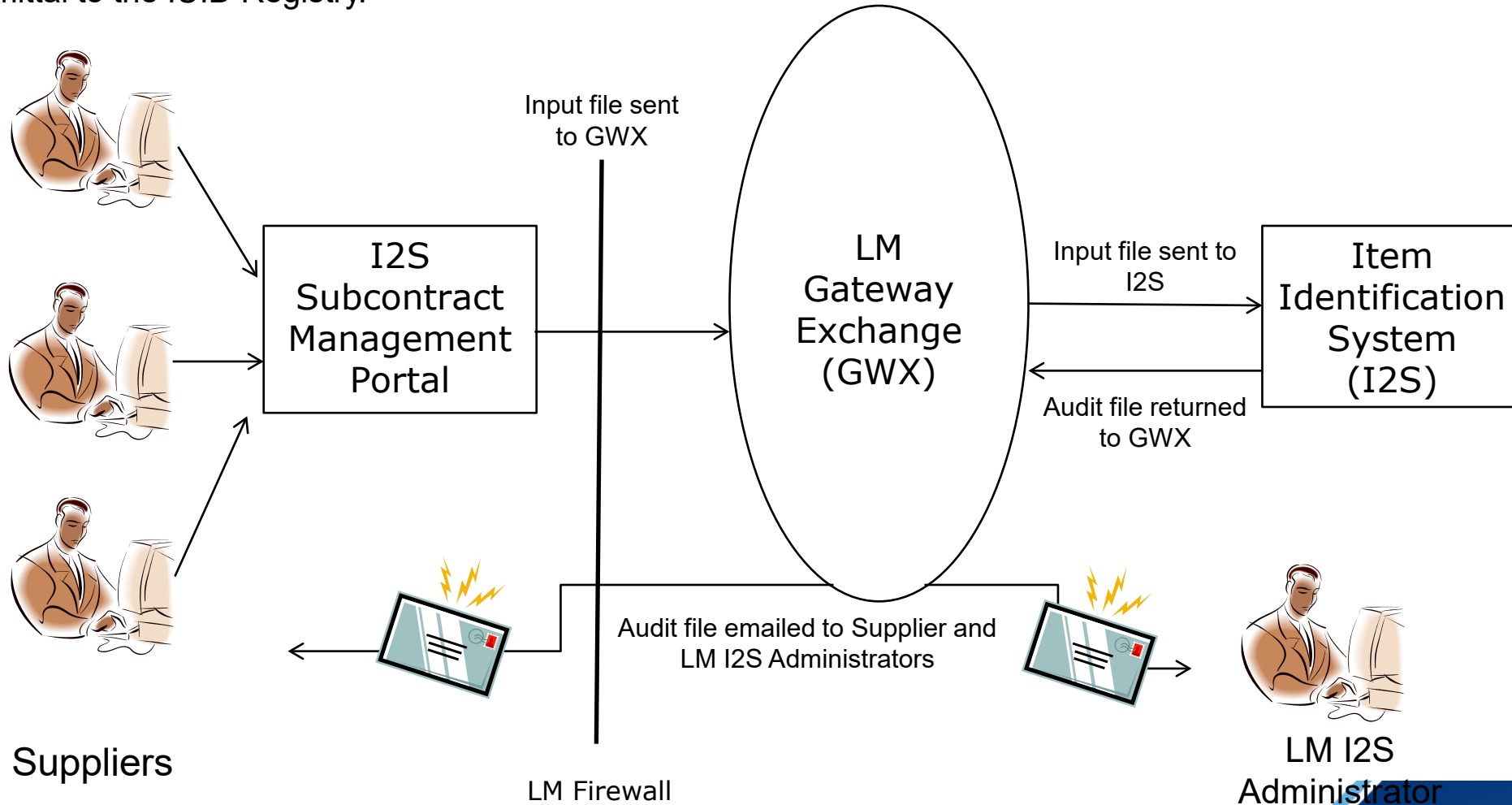


Lockheed Martin I2S Subcontract Management Portal(SMP) Access Instructions

System Overview

Housed outside the LM firewalls, it offers a secure method for suppliers / subcontractors to submit **Unique Item Identification (UID)** and **Government Furnished Property (GFP)** information to Lockheed Martin and automatically load the information into I2S for submittal to the IUID Registry.



How Does the Portal Help?

- Allows suppliers / subcontractors to submit UID and GFP information to Lockheed Martin and automatically load the information into I2S for submittal to the IUID Registry
- Reduces LM manual labor for validating and verifying data from subcontractors
- Audit files are emailed back to the supplier and to the LM administrators upon submission, allowing for timely feedback on successful submissions and failures
- Records the supplier POC information for each UID to allow traceability back to the submitter

Accessing the Subcontract Management Portal

To align with Lockheed Martin's Enterprise security standards, the I2S Subcontractor Management Portal (SMP) now requires AccessLM authentication to gain access for external users. AccessLM will be using the Enterprise's robust and proven method of providing authentication.

The process now requires two steps for gaining access to upload UID records.

1. AccessLM Account

External users are now required to have an AccessLM account containing a Microsoft credential. Users will need to contact the Supplier Integration team request a sponsor invitation for AccessLM.

Aero: supplier-integration.gr-aero@lmco.com

MFC: Supplier.Onboarding.1LMX@lmco.com

2. Request SMP Access

Once your AccessLM account is created and you have the Microsoft credential, the next step is to use the link below and follow the steps on this presentation to submit an access request to our UID Supplier portal (SMP) where you will upload the UID records.

[Lockheed Martin I2S Subcontractor Management Portal \(lmco.com\)](#)

Accessing the Subcontract Management Portal

- Use an Internet browser to navigate to the Portal's log in page: <https://lmsupplieruid.external.lmco.com/>
- Select the AccessLM option below

Sign in using your account on:

☐ Remember my selection | [Help me decide](#)



Accessing the Subcontract Management Portal

Log in

This website is intended for Lockheed Martin suppliers to submit UID and/or Government Furnished Property (GFP) information to Lockheed Martin.

User ID

Password

Login

Password Reset

Forgot User ID

Request Access

This system is the property of this Corporation/organization, and is intended for the use of authorized users only. All activities of individuals using this computing system with or without authority, or in excess of their authority, may be monitored and recorded by system personnel. If any such monitoring reveals evidence of criminal activity or is in violation of foreign or U.S. state or federal law, such evidence may be provided to law enforcement officials and/or used for further legal action by this Corporation and/or the organization's Information Protection group. Unauthorized use of this system is prohibited and may result in revocation of access, disciplinary action and/or legal action. The company reserves the right to monitor and review user activity, files and electronic messages.

©2016 Lockheed Martin Corporation

Version 5.2

[Privacy Notice](#)

OR

This website is intended to assist Lockheed Martin subcontractors with UID and Government Furnished Property (GFP) reporting requirements. In addition it provides electronic workflow for Subcontractor Property functions such as surveys and inventory certification.

✖ You are not listed as a user of the application.

Request Access



New User

- To request an account, click the Request Access button from the Log in page, fill out all required data in the New User Access Request Form, and click Submit. Note for MFC Environments: Select the Environment based on the PO delivery location (see Table 1).
- The request will be forwarded to an LM administrator for review and approval, and the Supplier will be notified when access has been approved

User Profile

All fields are required

Remove account

User ID?

First Name ?

Company Name ?

State/Province ?

Phone Number ?

Email Address

Last Name ?

City ?

Country ?

Account Creation Date

I2S Access: -- For submitting UID and GFP data

	Role	Environment	Vendor #	Sample PN Supplied	Buyer Email Address	Status	Date Approved
<div>Add</div>	<div>File Submitter▼</div>	<div><div></div><div>RMS / TLS (Orlando) Environment</div><div>Aeronautics Production Environment</div><div>New MFC_ARCSHP</div><div>New MFC_DAL_01</div><div>New MFC_DAL_02</div><div>New MFC_DALGFP</div><div>New MFC_GYR_01</div><div>New MFC_ORL_01</div><div>New MFC_ORLGFP</div><div>RMS Manassas Environment</div></div>	<div></div>	<div></div>	<div>LM (lmco.com) email address</div>		

Subcontractor Property Access: -- For Responding to surveys, i

her requests from LM's property organization

	Role	Prime LM Site	Company	Status	Date Approved
<div>Add</div>	<div>LM Prime Update▼</div>	<div></div>			

By clicking on Submit, I acknowledge that I have read and agree with the [Privacy Notice](#)

Submit

Location	MFC Environment
Archbald	MFC_DAL_01
Camden	MFC_DAL_01
Chelmsford	MFC_DAL_01
Dallas	MFC_DAL_01
Lufkin	MFC_DAL_01
Ocala	MFC_ORL_01
Orlando	MFC_ORL_01
Santa Barbara	MFC_ORL_01
Troy	MFC_ORL_01

Table 1

New User cont.

- Select 'File Submitter' for the role
- Select 'Aeronautics Production Environment' for the Environment for Aero.
- Select 'MFC_DAL_01' or 'MFC_ORL_01" for the Environment for MFC.
 - Select the applicable MFC Environment based on PO delivery location (see Table 1).
- Enter the company Duns # for Vendor#
- Enter a part number from a current open PO for Sample PN
- Enter the email buyer's email address

Location	MFC Environment
Archbald	MFC_DAL_01
Camden	MFC_DAL_01
Chelmsford	MFC_DAL_01
Dallas	MFC_DAL_01
Lufkin	MFC_DAL_01
Ocala	MFC_ORL_01
Orlando	MFC_ORL_01
Santa Barbara	MFC_ORL_01
Troy	MFC_ORL_01

Table 1


Example for Aero below:

I2S Access: -- For submitting UID and GFP data

Role	Environment	Vendor #	Sample PN	Buyer Email Address	Status
File Submitter ▾	Aeronautics Production Environment ▾	<div>Enter Duns</div>	<div>PN from a current PO</div>		

Home Page

- The Home page displays the system's weekly maintenance windows
- Use the navigation menu to access various functionality



I2S Subcontract Management Portal

Home User Upload File Help LMP2P Portal

I2S Subcontract Management Portal

Select desired functionality from Navigation bar above.

Please note that this web site has been upgraded to Version 5.2.1.20580
Last published 01/19/2016 @ 10:26 AM - Connected to SPI2S_DEV database

Version 5.2 has been re-hosted in preparation for expanding functions.
The UID Webform input screen has been removed from this release.

[What's New](#) in Release 5.2

The I2S Subcontract Management Portal web site is available 24/7 with two weekly scheduled maintenance windows:

Greenwich Mean Time (GMT)	Sat. 2:00 AM - 8:00 AM	Not defined at this time.
Eastern Standard/Daylight Time	Fri. 9:00 PM - 3:00 AM	Not defined at this time.
Central Standard/Daylight Time	Fri. 8:00 PM - 2:00 AM	Not defined at this time.
Mountain Standard/Daylight Time	Fri. 7:00 PM - 1:00 AM	Not defined at this time.
Pacific Standard/Daylight Time	Fri. 6:00 PM - 12:00 AM	Not defined at this time.

- Files will not be processed during the maintenance window.
- Emails with response files, User ID reminders and password resets will be sent after the maintenance window.
- The web site may not be available during the maintenance window.

See the Contact Us page for assistance (under the Help Menu).

©2016 Lockheed Martin Corporation

Version 5.2

[Privacy Notice](#)

moray, New Ponchatoul, File Submitter

Creating the UID File

- Utilize the below template to create UID file (Instructions are embedded in the template)



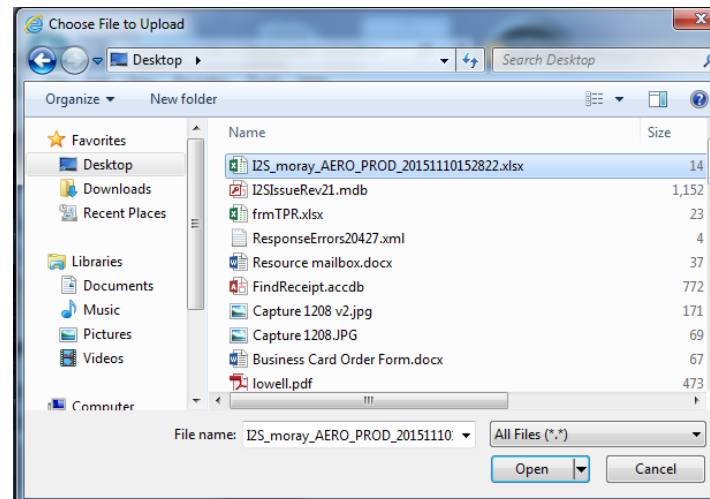
Microsoft Excel
Worksheet

Uploading a File

- After logging in, navigate to the appropriate environment and navigate to the Upload File menu option:

The screenshot shows the 'I2S Subcontractor Management Portal' interface. At the top, there is a navigation bar with links: Home, Admin, User Profile, Upload File, Property, Log Out, Help, and LMP2P Portal. Below the navigation bar, the page title is 'Upload File, Select Environment'. The main content area contains an 'Environment' dropdown menu, a message 'Please select an xls, xlsx, xml, or tab delimited txt file to upload.', a 'File to upload' section with a 'Choose File' button and 'No file chosen' text, and a 'Submit' button. At the bottom, there is a footer bar with copyright information, version details, and a privacy notice.

- Click the Choose File button; on the pop-up window, browse for and select the file to be uploaded:
 - Files are accepted in the following formats:
 - Excel (.xls or .xlsx)
 - tab-delimited Text (.txt)
 - XML (.xml)



Uploading a File

- Once the file is displayed in the dialog box, click Submit

LOCKHEED MARTIN
We never forget who we're working for™

I2S Subcontract Management Portal

Home User Upload File Help LMP2P Portal

Upload File

Please select an xls, xlsx, xml, or tab delimited txt file to upload.

File to upload

©2016 Lockheed Martin Corporation Version 5.2 [Privacy Notice](#) MORAY, New Ponchatou, File Submitter

- A confirmation message displays:

LOCKHEED MARTIN
We never forget who we're working for™

I2S Subcontract Management Portal

Home User Upload File Help LMP2P Portal

Upload File

"I2S_morav_AERO_PROD_20151110152822.xlsx" was uploaded with 105 records.
You should receive a confirmation email within an hour.

Please select an xls, xlsx, xml, or tab delimited txt file to upload.

File to upload

©2016 Lockheed Martin Corporation Version 5.2 [Privacy Notice](#) MORAY, New Ponchatou, File Submitter

- You will then receive an email within the hour with the results of your transactions, including any errors

For support, please contact

Aero: supplier-integration.gr-aero@lmco.com

MFC: Supplier.Onboarding.1LMX@lmco.com

